

**September 8, 2021**

The Board of Directors of the Terra Bella Irrigation District met this day in regular session, the meeting was teleconference from the District Office located at 24790 Avenue 95, Terra Bella, California.

**CALL TO ORDER**

President Wheaton called the meeting to order at 9:00 a.m.

**ATTENDANCE** participating in this meeting remotely and in person:

DIRECTORS PRESENT: Wheaton, Fowler, Doyel, Galloway\*

DIRECTORS ABSENT: Martinez

OTHERS PRESENT: Albert Smith, District Operations Superintendent  
Ann Nelms, District Secretary-Treasurer  
Aubrey Mauritsen, Legal Counsel  
Nick Keller, Consulting Engineer  
Kristie Mattock  
Matt Hendrick

\*Joined the meeting by teleconference at 9:43 a.m.

**AGENDA – CONSIDER CHANGES OR ADDITIONS TO THE AGENDA**

No changes were made to the posted agenda.

**PUBLIC INPUT**

President Wheaton asked for public input. There was no public input.

**APPROVAL OF MINUTES**

M/S/U, Fowler, Doyel to approve the minutes of the August 11, 2021 regular meeting as mailed.

**AUTHORIZATION TO PAY BILLS** Review and discuss outstanding bills.

M/S/U Doyel, Fowler to authorize the Treasurer to pay all outstanding bills against the District as presented.

**MONTHLY REPORTS**

Treasurer Nelms reviewed with the Board the financial status of the District, including TBID Investment Policy Review in Compliance with SB 564 and SB 866. Included in the review is the monthly statements from California Bank & Trust, Local Agency Investment Fund, Friant Power Authority revenue and expenditure summary worksheet, along with the delinquent water account report was reviewed.

TBID balance sheet as of July 31, 2021 as well as Income Statements for the same period, including year-to-date statements were reviewed.

Albert Smith, Operations Superintendent, presented his monthly operating activities report for August 2021 Mr. Smith stated no accidents or injuries to report for the month of July.

Equipment maintenance and repair replaced mercury switch on the hydraulic pump that controls all the 400 horse power valves at station #1. Greased all pumps and motors at stations #7, #8, and #9. Operations maintenance and repair report included weeding and cleaned up at stations #1, #2, and #4. Disc around the wells and well field.

WTP average flow through the plant is around 700 gpm. Air compressor oil changed. Removed trees in and around the backwash ponds, pulled quarterly THM’s.

1 main line leaks in August; at Avenue 100 east of Road 264.

The total precipitation is 4.67 inches YTD. USA locates: 13. Back flow’s Tested: 19

Mr. Keller presented the monthly water report. Included in the Board Packet is the Water Schedule at 20% Class 1 and August 2021 actual delivery of 3,094 acre feet. Mr. Keller reported the Bureau’s CVP allocation of 20% will

hold the Bureau will not be reducing it at this point. The Frait Water Authority will not be de-watering the canal this year.

**Friant Power Authority:** Nothing new to report

**Status of Authorities; ESPA, DCTRA, FWA, ACWA & AECA:** Mr. Keller updated the Board on FWA entering into phase one of the funding and special meeting set for Monday, September 13, 2021. The DCTRA is preparing to dismantle the agency.

**Eastern Tule GSA:** Ms. Mauritson updated the Board on ETGSA's establishment of monitoring committee to monitor wells around the canal. Discussion followed on ETGSA's managing costs.

**ETGSA OPT-IN AGREEMENT for APN 305-050-007 Review and consider authorizing the signing of an annual Opt-In Agreement with ETGSA on APN 305-050-007 that is not wholly within the ETGSA's boundaries.**

The Board reviewed the ETGSA Opt-In Agreement and agreed to opt-in wholly APN 305-050-007 within ETGSA boundaries.

Upon motioned by Director Doyel, seconded by Director Fowler Doyel to authorized President Wheaton to sign the opt-in for 2021 for TBID owned property APN No 305-050-007 wholly into ETGSA boundaries.

*Ayes: Fowler, Doyel, Wheaton*

*Noes: None*

*Absent: Martinez, Galloway*

*Abstain: None*

**Upper Well Field Maintenance -Consider authorizing the operational maintenance on wells in the upper well field.**

After reviewing the maintenance plan with Operations Superintendent Albert Smith on the Upper Well Field the Board concord to have testing and maintenance completed and authorized Mr. Smith to report back to the board any inefficiencies.

**TBID ADMINISTRATION – Review and consider adopting a Resolution naming a non-discretionary Trustee to the Savings Plan for Employees Terra Bella Irrigation District participation loan promissory note.**

Discussion and motion to adopt a resolution adding Ann Nelms, Secretary-Treasurer and Sean P. Geivet, General Manager as Trustee to the Savings Plan for Employees Terra Bella Irrigation District for the participation loan promissory note.

**Upon motion by Director Fowler, seconded by Director Doyel, the following Resolution was passed and adopted:**

***RESOLUTION NO. 2021-09-01  
RESOLUTION AUTHORIZING TRUSTEE TO THE SAVINGS PLAN  
EMPLOYEES TERRA BELLA IRRIGATION DISTRICT***

**WHEREAS**, the Board of Directors of the Terra Bella Irrigation District have met this day in regular session; and

**NOW, THEREFORE, BE IT RESOLVED** that Ann Nelms and Sean Geivet is appointed by the Board of Directors as the Trustee of the 401(k) Retirement Plan also known as the Savings Plan for Employees of Terra Bella Irrigation District as required by IRS 3<sup>rd</sup> Cycle Pre-approved Plan Document and Trust Agreement.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of September 2021, at Terra Bella, California, by the following vote:

**AYES:** *Wheaton, Fowler, Doyel,*

**NOES:** *None*

**ABSTAIN:** *None*

**ABSENT:** *Galloway, Martinez*

**CERTIFICATE OF SECRETARY**

I do hereby certify that I am the Secretary of the Terra Bella Irrigation District, an irrigation district organized and existing under the laws of the State of California, and that the foregoing resolution was duly adopted by the Board of Directors of said District at a meeting thereof duly and regularly held at the office of the said District at Terra Bella, California on the 8<sup>th</sup> day of September 2021, at which meeting a quorum of said Board of Directors was at all times present and acting, and that said resolution has not been rescinded or amended in whole or any part thereof, and remains in force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of the Terra Bella Irrigation District this 8<sup>th</sup> day of September 2021.

/s/ Ann Nelms  
Ann Nelms, Secretary  
Terra Bella Irrigation District

Kristie Mattock and Matt Hendrick departed from the teleconference at 9:49 a.m.

**CLOSED SESSION**

The Board adjourned into closed session at the hour of 9:56 a.m.

**EMPLOYEE MATTERS – Closed Session. Government Code Section 54957, Personnel.**

The Board of Directors met while in closed session pursuant to Government Code Section 54956.9(d)(1) to discuss personnel matters.

**REPORTABLE ACTION**

The Board adjourned from closed session at 10:15 a.m. President Wheaton reported there was no reportable action taken in closed session.

**EMPLOYEE MATTERS**

The Board discussed changes in staff and instructed staff to outsource the payroll functions to Paychex Service.

**ITEMS TO BE DISCUSSED PURSUANT TO GOVERNMENT CODE SECTION 54954.2 (Relating to items not appearing on the agenda)**

None to report.

**ADJOURNMENT**

There being no further business before the Board of Directors, the meeting was adjourned at 10:15 a.m. by President Wheaton.

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Ann Nelms, Secretary